

TAMIL NADU AGRICULTURAL UNIVERSITY

From
Dr. M. Thangaraju, Ph.D.,
Director, Students' Welfare,
Tamil Nadu Agricultural University,
Coimbatore – 641 003.

To
All the Deans of Colleges.
All the Heads of the Department.

No.DSW/Comm. Lab/Resource available/2007, dt: 29.10.2007

Sir,

Sub: Directorate of Students' Welfare - Communication Lab –
Resources available for the students and the timings –
Intimated – regarding.

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Kindly find enclosed the resources available in Communication Laboratory of Directorate of students' Welfare for students' use. The resources loaded under three headings "**Communicative English**", "**Career Skill**" and "**Higher Education in India and Abroad**" will help the students improve their Communication Skills, the skills necessary for Career building and their preparation for National and International Competitive exams for Higher Education in India and Abroad. The students may be advised to make use of the Lab.

DIRECTOR (STUDENTS' WELFARE)

I. COMMUNICATIVE ENGLISH

- 1. Oxford Advanced Learner's Compass- Dictionary – CD ROM**
- 2. Cambridge English Pronouncing Dictionary – CD ROM**
- 3. English Grammar in Use – CD ROM**
- 4. Effective Communication**
- 5. Improve your Spoken English**
- 6. Learn to Speak English**
 - Listen -1**
 - Listen -2**
 - Listen -3**
 - Listen - 4**
- 7. Learning to Communicate**
- 8. Speech Solution**
- 9. Listen**
 - Eurotalk - 1**
 - Eurotalk - 2**
- 10. Active listening – Building**
- 11. Active listening – Expanding**
- 12. Language in use**
- 13. TNAU Convocation**

II. CAREER SKILLS

- 1. Professional Presentation**
- 2. Presentation skills**
- 3. Career smart**
- 4. Telephone skills**
- 5. Organize for success**
- 6. Personality Development**
- 7. Stress Management**
- 8. Negotiation skills**
- 9. Brain Teasers**
- 10. Test Your IQ**
- 11. Creative Thinking**
- 12. Business Etiquette**
- 13. Positive thinking**
- 14. Preparation for Being Interviewed**
- 15. Interview skills**
- 16. Cambridge BEC – Vantage**
- 17. Cambridge BEC – Higher**

III. HIGHER EDUCATION IN INDIA AND ABROAD

1. TOEFL

- 1. Cracking TOEFL IBT - Princeton**
- 2. TOEFL IBT – Barron**
 CD's 1 to 10
- 3. TOEFL IBT – KAPLAN**
 CD's 1 and 2
- 4. TOEFL – Cliffs**
- 5. TOEFL – Longman**

II. IELTS

- 1. Step up to IELTS –1 and 2**
- 2. Objective IELTS Advanced**
- 3. IELTS – Preparation and Practice – McGraw Hill**
- 4. Action Plan for IELTS – Cambridge**
- 5. IELTS Express – Thomson**

III. GRE, GMAT and CAT

- 1. Master the GRE and CAT**
- 2. GRE Premier program**
- 3. Higher score on the GMAT**
- 4. Cracking the GRE**
- 5. Yaksha CAT**
- 6. Cross Border GRE**