



**TAMIL NADU AGRICULTURAL UNIVERSITY**  
Coimbatore - 641 003, Tamil Nadu

**NOTIFICATION NO.: R1/ 14192 /2018 Dated: 25.07.2018**

Applications are invited for the following post of Tamil Nadu Agricultural University, Coimbatore – 641 003 **through online mode** in the TNAU website **www.dri.tnausms.in**

Name of the Post	Number of vacancies	Scale of Pay
DRIVER	21	Level : 8 Rs.19,500 – 62,000/- p.m.

i)	The candidates are requested to submit the applications through online, Applicants can print / save their application in PDF Format.
ii)	The candidates are requested to send a copy of the printed application along with attested copies of the academic certificates and Demand Draft Rs. 500/- for SC / SC(A) / ST category and Rs.750/- for others (the Demand draft should be drawn from any branch of <b>State Bank of India</b> only payable at <b>TNAU Branch, Coimbatore</b> ) in favour of <b><u>The Comptroller, TNAU, Coimbatore</u></b> and dated not earlier than <b>26.07.2018</b> to the following address.  <b>The Registrar, Tamil Nadu Agricultural University, Coimbatore – 641 003</b>  by Registered post with acknowledgment due or by courier mail or in person and the envelope containing the applications should be superscribed on the left corner as "Application for the post of Driver" before 5.00 p.m. on <b><u>13.08.2018</u></b> .
iii)	Concession in the matter of fees allotted to SC, SC(A) and ST categories of person has to produce evidence for such claim.
iv)	The candidates belonging to the Tamil Nadu State alone will be eligible for applying the above post.
	<b>Last date of applying through online is 10.08.2018 and the receipt of completed (Printed) application with enclosures is 13.08.2018 by 5.00 p.m.</b>

**Registrar i/c.**

# INFORMATION AND INSTRUCTIONS TO CANDIDATES

## 1. DISTRIBUTION OF VACANCIES

Communal Rotation	G	W	G (PSTM)	G (Ex-Ser.)	Backlog	Total
GT-NP	2	2		1		5
GT-P	1		1			2
BC-NP	2	1		1		4
BC-P	1					1
MBC/DNC-NP	2	1				3
MBC/DNC-P	1					1
SC-NP		1	1			2
SC-P	1					1
SCA-NP			1			1
SCA-P-W(DW) (PSTM)					1	1
<b>Grand Total</b>	<b>10</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>21</b>

The rule of reservation of appointments is applicable to this post. The distribution of vacancies will be filled up as per the communal rotation as ordered by the Government of Tamil Nadu.

2. EDUCATIONAL QUALIFICATION (as on 30.06.2018)				
	<ol style="list-style-type: none"> <li>1. Must have passed 8<sup>th</sup> Std (must read and write Tamil)</li> <li>2. Must possess good physique</li> <li>3. Must possess a driving license to drive Motor Vehicles including heavy vehicle</li> <li>4. Practical experience in driving a motor vehicle preferably a Jeep, Van or Heavy vehicle for a period of not less than 10 years in Government University / Government Institutions or Public Sector of Tamil Nadu (on Casual / Contractual / Temporary basis).</li> </ol>			
	Preference will be given to those who have First Aid Certificate and Certificate of Vehicle maintenance knowledge.			
3. (a) AGE LIMIT (as on 30.06.2018)	Community		Age limit	
			Min.	Max.
	OC	:	18 yrs.	30 yrs.
	BC / BCM / MBC / DNC	:	18 yrs.	32 yrs.
	SC / SCA / ST	:	18 yrs.	35 yrs.
	<ol style="list-style-type: none"> <li>1. No age limit for regular employees who are already working under regular establishment.</li> <li>2. The age relaxation for appointment in the University are governed by the ASR and as per the decision taken in the 107<sup>th</sup> Meeting of Board of Management of TNAU.</li> </ol>			
(b) AGE CONCESSION	<ol style="list-style-type: none"> <li>1. (Ex-servicemen: not completed 53 years of age in case of SC / SCA / ST / MBC (DNC) / BC / BCM and 48 years of age for others on the 1st July of the years in which the selection is made.</li> </ol>			

		2. The candidates belonging to the priority categories viz., destitute Widow, Ex-servicemen, inter-caste married couple and Differently abled person should produce the relevant proofs obtained from the Government officials concerned.
4.	<b>PAY</b>	<p><b>Level – 8 : Rs.19,500 – 62,000/- p.m.</b></p> <p>1. The Pay carries DA, HRA, CCA and Medical Allowance as admissible at the rates in force from time to time.</p> <p>2. Appointees will be governed by the Contributory Pension Scheme only</p>
5.	<b>SELECTION PROCESS</b>	<p>1. Selection will be made on the basis of Written Examination and skill test.</p> <p>2. Based on the marks obtained in the written examination and skill test, the final shortlisted candidates will be called for certificate verification and oral interview to be conducted at TNAU Main campus, Coimbatore</p> <p>3. The applicants who have not appeared either for written examination or for the skill test will not be considered for further process.</p>
6.	<b>EXAMINATION</b>	<p>(i) Call letters will be sent to the eligible candidates for appearing the written examination and skill test.</p> <p>(ii) Written examination will be of objective type using OMR sheets</p> <p><b>Note:</b> Applicants should appear for the written examination, Certificate Verification and personal interview at their own expenses.</p>

<b>7.</b>	<b>SCHEME FOR WRITTEN EXAMINATION AND SKILL TEST</b>
-----------	--

Subject	Duration	Max. marks	Minimum Qualifying Marks (%)	
			SC / SCA	Others
Written examination	2 hours	100	30	35
Skill test (Driving)	1/2 hour	20		
Interview and records		30 *		

(\*The split up marks for 30 are:- Additional qualification: 10, Experience: 10 and personal interview: 10).

- Note:**
1. The question paper will be set in Tamil and will contain 100 objective questions
  2. The questions will be related to Driving, Maintenance of vehicle, Traffic rules and First Aid for the posts of Driver.

8.	GENERAL INFORMATION	
	A.	The rule of reservation of appointments is applicable to this post. The distribution of vacancies will be as per rules in force.
	B.	In G.O.Ms.No.145, Personnel and Administrative Reforms(S) Department dated 30.09.2010 and G.O.Ms.No.40, Personnel and Administrative Reforms(S) Department dated 30.04.2014 the Government have issued Orders to fill up 20% of all vacancies in direct recruitment on preferential basis to Persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to <b>Persons Studied in Tamil Medium (PSTM)</b> will apply for this recruitment and will be applicable to the Applicants who have acquired the prescribed qualification in Tamil Medium. (Applicants claiming PSTM preference must produce certificate issued by Head of Institution as proof. Having written the examination in Tamil language alone will not qualify for claiming this preference). If the Applicants with PSTM certificate are not available for selection for appointment against preferential turn such turn shall be filled up by other eligible Applicants but belonging to the respective communal category.
	C.	The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time including reduction before finalization of selection.
	D.	Reservation for "Destitute Widows" and Ex-Servicemen" will apply to this recruitment.
	E.	As per <b>Section 27(C)</b> of Tamil Nadu Government Servants (conditions of service) Act 2016, reservation to Ex-Servicemen will apply for the said post. If no qualified and suitable Ex-Servicemen belonging to a particular category is available for selection for appointment against reserved turn, such turn shall be filled up by an Applicant other than Ex-Servicemen but belonging to the particular communal category. As per proviso to section 3(j) (vii)(Tamil Nadu Government servants (Conditions of Service) Act, 2016) an Ex-serviceman once recruited to a post in any class or service or category, <b>cannot claim the concession</b> of being called an Ex-serviceman for his further recruitment.
	F.	If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male Applicants belonging to the respective communal categories.
	G.	Even after filling up of the vacancies reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any post reserved for Arunthathiyars remain unfilled for want of adequate number of qualified Applicants, it shall be filled up by Scheduled Castes other than Arunthathiyars.
	H.	Evidence for claims made in the online application should be submitted in time when called for the documents. Any subsequent claim made thereafter on submission of online application will not be entertained.
	I.	Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any, should also be furnished to the Commission at the time of application i.e., the details thereof, originals of the Judgement, order or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such Applicants for a Government appointment in such cases must be produced at the stage / time of Certificate Verification without fail.

J.	Applications containing wrong claims relating to category of reservation / other basic qualification / eligibility / age / communal categories / educational qualification / physical qualification and other basic eligibility criteria will be liable for rejection. <b>In such cases the fees paid by the candidates for this post will not be refunded.</b>
K.	Applications without the original signature of the candidates will be summarily rejected.
L.	Tamil Nadu Agricultural University will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application forms.
M.	The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
N.	No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification. Failure to produce at that time, the application will be rejected.
O.	Any violation of this instruction will be liable for / end in rejection of application and forfeit his/her candidature.
<b>9.</b>	<b>OTHER IMPORTANT INSTRUCTIONS</b>
a)	Candidate must be Indian Nationals.
b)	It will be open to the University not to fill up any of the posts now advertised.
c)	Any attempt by the candidates, either directly or indirectly to influence the Selection Committee or other authorities of the University will disqualify the candidate for the post.
d)	The service conditions and other terms of appointment in the University are governed by the ASR of the Tamil Nadu Agricultural University.
e)	Candidates selected for the posts shall be liable for transfer to any other post in that category within the jurisdiction of the University.
f)	Selection of candidates already in employment will be subject to the employer's agreement to relieve them.
g)	Applicants are not allowed to bring Pager, Cellular Phone, Watches and Ring with inbuilt, Memory Notes etc., or any other Electronic device and Non electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags to the examination hall / room on the date of examination.
h)	If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot.
i)	Do not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., <u>except the permitted writing material (i.e. Black ball point pen).</u>
j)	Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones / Pagers to the venue of the examination, as arrangements for safekeeping cannot be assured.
k)	If any of their claim is found to be incorrect, it will lead to rejection / debarment.
l)	<b>Unfair means strictly prohibited:</b> No Applicant shall copy from the papers of any other Applicant or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description
m)	<b>Conduct in Examination Hall:</b> No Applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff

	employed by Tamil Nadu Agricultural University for the conduct of the examination. Any such misconduct will be severely viewed and penalised.
n)	For violation of Instructions to Applicants in any manner suitable penalty will be imposed as per the Instructions to Applicants or as deemed fit by Tamil Nadu Agricultural University.
i)	Candidates must be Indian Nationals
ii)	Short listed candidates should attend Certificate verification and interview at their own cost.
iii)	The summoning of the candidate for interview conveys no assurance whatsoever that he / she will be recommended or selected or his/her conditions specified in the application will be accepted.
iv)	TNAU reserves the right ethics to fill up (or) cancel the Notification published for recruit to the post of Driver.
v)	Any attempt by the candidate, either directly or indirectly to influence the Selection Committee or other authorities of the University will disqualify the candidate for the post.
vi)	Candidates who are selected shall be liable for transfer to any other place within the jurisdiction of the University.
vii)	The age of retirement is fifty eight years.
viii)	The candidate should abide by the Act, Statutes and Regulations (ASR) of Tamil Nadu Agricultural University.
ix)	The application form shall be filled in, complete in all respects, giving correct information. Defective and incomplete applications and those with wrong or false information will be summarily rejected.
x)	Persons who are already working in the University / State / Central Government or any other organization should send their applications through proper channel. For delay in receipt of the applications through proper channel University will not be held liable.
xi)	Evidence of Degree / Community / Date of Birth / Nativity Certificate and other certificates and testimonials should be brought in original at the time of certificate verification / interview.
<b>10.</b>	<b>CERTIFICATE OF PHYSICAL FITNESS</b>
	Applicants selected for appointment to the post will be required to produce a certificate of physical fitness obtained from the TNAU Medical Officers in the prescribed TNAU Format.
	The Online Application can be submitted up to <b>10.08.2018</b> till 05.00 p.m., after which the link will be disabled
	For detailed information applicants may refer Tamil Nadu Agricultural University website : <a href="http://www.dri.tnausms.in">www.dri.tnausms.in</a>
<b>11.</b>	<b>ENQUIRIES RELATED TO ONLINE APPLICATION</b>
	Contact : 0422 – 6611508 (Office of the Registrar – Recruitment Section, TNAU, Coimbatore)

**Registrar i/c.**