



DISTANCE EDUCATION BUREAU

A Bureau of University Grants Commission (UGC)

ज्ञान विज्ञान विमुक्तये

APPLICATION FOR RECOGNITION OF HEI / PROGRAMMES UNDER OPEN AND DISTANCE LEARNING MODE UGC (ODL) Third Amendment Regulations, 2018 Academic session 2018-19

Part A

Higher Educational Institutions Details

Registration ID :	DEB/TAM/436/2018-2019/382
Name of the Higher Educational institution :	TAMILNADU AGRICULTURAL UNIVERSITY
Address :	TAMIL NADU AGRICULTURAL UNIVERSITY, COIMBATORE - 641 003, TAMIL NADU
Tel :	04226611201
Email :	REGISTRAR@TNAU.AC.IN
State :	TAMIL NADU
Fax :	04222431821
Official Website of HEI :	WWW.TNAU.AC.IN
Name of the Vice Chancellor :	Dr.N.KUMAR
Name of the Pro Vice Chancellor/Rector(if any):	THIRU.R.DORAIKKANNU
Name of the Registrar	DR D SUDHAKAR
Name of the Department/School/Centre of Distance Education :	DIRECTORATE OF OPEN AND DISTANCE LEARNING
Address of the Department/School/Centre of Distance Education:	DIRECTORATE OF OPEN AND DISTANCE LEARNING TAMIL NADU AGRICULTURAL UNIVERSITY COIMBATORE 641003 TAMIL NADU
Tel of the Department/School/Centre of Distance Education:	04226611229
Email of the Department/School/Centre of Distance Education:	ODL@TNAU.AC.IN
Fax of the Department/School/Centre of Distance Education: https://www.ugc.ac.in/deb/v2/Registration_type2_report.aspx	04222431821

Official website for distance education, if any :	WWW.TNAU.AC.IN
Name of Director/Head of Department/Head of School/Centre of Distance Education :	DR P SANTHI
Designation :	DIRECTOR
Mobile No. :	9442111047
Type of HEI :	STATE
Year of establishment of HEI :	Year : 1971 Month: 1
Recognition status of the HEI as per UGC Act, 1956:	SECTION 2(F)
Is HEI also recognized under 12 (B):	YES
Whether accredited by NAAC? :	NO
Whether HEI is ready or has already applied for NAAC assessment:	YES
State if NAAC is not applicable at present (For SOUs & existing HEIs recognized for ODL mode by UGC for 2017-18 only):	NO
Territorial Jurisdiction of HEI as per its Act for offering proposed ODL programmes :	WITHIN THE STATE
Territorial Jurisdiction of HEI for offering proposed ODL programmes as per Annexure IV of UGC (ODL) Regulations, 2017 :	WITHIN THE STATE
Whether Center for Internal Quality Assurance (CIQA) is established or not :	YES

TABLE 1.1

Academic Year Planner [Programmes under yearly system]:

Sr.No.	Name of the Activity	Tentative months schedule (specify months) during Year	
		From(Month)	To(Month)
1.	Admission	NAA	NAA
2.	Distribution of SLM	NAA	NAA
3.	Contact Programmes(counselling, Practicals,etc.)	NAA	NAA
4.	Assignment Submission (if any)	NAA	NAA
5.	Evaluation of Assignment	NAA	NAA
6.	Examination	NAA	NAA
7.	Declaration of Result	NAA	NAA

TABLE 1.2

Academic Year Planner [Programmes under Semester System]:

Sr.No.	Name of the Activity	July		January	
		From	To	From	To
1.	Admission	JUL	SEP	NAA	NAA
2.	Distribution of SLM	SEP	OCT	MAR	APR
3.	Contact Programmes(counselling, Practicals,etc.)	SEP	JAN	MAR	JUL
4.	Assignment Submission (if any)	JANUARY	FEBRUARY	JULY	AUGUST
5.	Evaluation of Assignment	FEB	MAR	AUG	SEP
6.	Examination	FEB	FEB	AUG	AUG
7.	Declaration of Result	MAR	APR	SEP	OCT

TABLE 1.3

TOTAL BUILT UP AREA EXCLUSIVELY FOR OPEN AND DISTANCE LEARNING (MINIMUM 15000 SQ):

Built-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference
Academic	7500	20000	-12500
Administrative	1500	2000	-500
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	10000	-5500
Amenities or other support facilities(Excluding toilets)	1500	2000	-500
Total built-up area for ODL activities	15000	34000	-19000

TABLE 1.4

DETAILS OF STUDENTS ENROLLED AND PASSED UNDER ODL MODE :

Academic year	Particular	UG Degree	PG Degree
2017-18	No. of students enrolled	NAA	79
	No. of students passed	NAA	21
2016-17	No. of students enrolled	NAA	66
	No. of students passed	NAA	37
2015-16	No. of students enrolled	NAA	63
	No. of students passed	NAA	41

TABLE 1.5(Proposed Programme details for Distance Education)

SrNo.	Name of Programme proposed to be offered from July, 2018 onward	Whether as per UGC Degree specification 2014(Y/N)	Minimum Duration of programmes (years)	Type of Programme: Professional or General	Whether SLM prepared for complete programme	Whether offered under Regular mode
1	MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)	YES	2	PROFESSIONAL	YES	NO
2	MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)	YES	2	GENERAL	YES	NO
3	MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)	YES	2	GENERAL	YES	NO

TABLE 1.6(Regional Centre details)

SrNo.	Name & Address of Regional Centre	HEI Association with RC (Owned, maintained etc.)	Name and Contact Details of Coordinator/Counsellor	Qualification of Coordinator/Counsellor at RC	No. of Counsellor at RC	No. of LSC covered under RC
1	DIRECTORATE OF OPEN AND DISTANCE LEARNING TAMIL NADU AGRICULTURAL UNIVERSITY COIMBATORE	OWNED	DR. M. KALYANASUNDARAM DR. K. PRABAKAR DR. K. VIJILA DR. S. JEYARANI DR. V. PREMALKSHMI DR. T. SAMSAI DR. J. AROCKIA STEPHEN RAJ DODL, TNAU, COIMBATORE	PH.D.	7	5

TABLE 1.7(Learner Support Centre (LSC) details)

10/5/2018

SrNo.	Name & Address of College/institute (where LSC is established):	Name of HEI to which College/institute is affiliated (where LSC is established)	Distance Education Bureau(DEB) Whether the College/institute is private or Govt.(where LSC is established)	Name and Contact Details of Coordinator/counsellor	Qualification of Coordinator/Counsellor	No. of Counsell
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https://www.ugc.ac.in/deb/v2/Registration_type2_report.aspx

TABLE 1.8(Staff Details)**ACADEMIC STAFF FOR ODL PROGRAMMES:**

Type of Staff	Number of officials on full time and dedicated basis	No. of official exclusively for ODL	No. of temporary staff
Director	25	1	0
Associate Professor	17	0	0
Assistant Professor	166	3	0
Any other (Please specify)NA	183	4	0

TABLE 1.9(Administrative staff)**ADMINISTRATIVE STAFF FOR ODL PROGRAMMES:**

Type of Staff	Number of officials	No. of official exclusively for ODL	No. of temporary staff
Deputy Registrar	4	0	0
Assistant Registrar	0	0	0
Section Officer	32	1	0
Assistants	89	2	0
Computer Operators	17	0	2
Class-IV/Multi Tasking Staff	0	0	1
Technical / Professional	0	1	2
Any other (Please specify) NA	0	2	5

TABLE 1.10(Examination Centre)

A). PROPOSED EXAMINATION CENTRE FOR TERM END EXAMINATION FOR ODL PROGRAMME FOR UPCOMING ACADEMIC YEARS :

Sr No.	Preparedness Status	YES/NO
(i)	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	YES
(ii)	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	YES
(iii)	Provision of CCTV Cameras	YES
(iv)	Provision of Bio-metric attendance	NO
(v)	Provision of Video recording	YES

Activities for Examination

B). ACTIVITIES FOR EXAMINATION :

Sr No.	Activity	By the HEI/Outsider Agency/ Both
(i)	Paper setting	BY THE HEI
(ii)	Conduct of examination	BY THE HEI
(iii)	Evaluation of answer sheets	BY THE HEI
(iv)	Declaration of results	BY THE HEI
(v)	If any other , specify NA	NA

Other Information

TABLE 1.11(COMPUTERIZATION/DIGITIZATION STATUS OF THE FOLLOWING ACTIVITIES):

Sr No.	Activities	Yes or No
(i)	Student registration/Admission	YES
(ii)	Administration	YES
(iii)	Finance	YES
(iv)	Academic activities	YES
(v)	Student Support System	YES
(vi)	Continuous Evaluation	NO
(vii)	Online support	NO

TABLE 1.12(Details of full time dedicated Help Desk for ODL mode Student)

10/5/2018

Distance Education Bureau(DEB)

(i)	Help Desk Address	DIRECTORATE OF OPEN AND DISTANCE LEARNING TAMIL NADU AGRICULTURAL UNIVERSITY COIMBATORE
(ii)	Name of Contact Person	MRS.V.MAHESWARI
(iii)	Designation	JUNIOR ASSISTANT
(i)	Phone no.	6611229
(i)	Email Id	ODL@TNAU.AC.IN
(i)	Contact hours for Help Desk	9 AM TO 1 PM AND 2PM TO 5 PM

TABLE 1.13(Status of a Court case(s) pertaining to (if any) filed by the HEI or any Institution or body related to the HEI offering Open and Distance Education wherein UGC has been made a party)

W.P.No	Court/Jurisdiction	Status as on date
NA	NA	NA

Part B

Sr No.	Name of Programme
1.	MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)
2.	MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)
3.	MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)

NAME OF THE PROGRAMME : MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)

Details of the Programme Proposed to Be Offered Through Open & Distance Learning Mode

Name of the Programme :	MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)
Whether nomenclature of proposed Programme is as per UGC norms :	YES
Whether duration of the proposed Programme is as per UGC norms :	YES
Whether minimum eligibility criteria for admission in the proposed Programme is as per UGC norms. :	YES
Name of the Department :	DEPARTMENT OF AGRICULTURE AND RURAL MANAGEMENT, TNAU, COIMBATORE
Whether complete SLM prepared for full Programme :	YES
Whether SLM approved by Statutory bodies of HEI :	YES
Whether Program Project Report (PPR) prepared for the Programme and approved as per clause 11(2)&(3) of Part III of Regulations :	YES
Upload Document :	View Document
Whether approval obtained from concerned Regulatory Authority, such as AICTE, NCTE etc. for offering the proposed Programme through distance mode. If yes, specify authority and give details :	NO
Upload Document :	View Document
No. of permanent faculty available at Headquarters for Regular classes of proposed Programme :	15
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Professor) :	0
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Associate Professor) :	0

10/5/2018	Distance	Education Bureau(DEB)
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Assistant Professor) :		2
Whether the proposed Programme is offered under Regular mode also. If yes, since when :		NO
since when :		
Whether Choice Based Credit System (CBCS) is being followed for regular mode . :		YES
Whether Choice Based Credit System (CBCS) will be followed for distance mode. :		YES
Full Programme(total) fee including all components as per UGC Norms:		RS 11000 PER SEMESTER RS 44000 FOR FULL PROGRAMME
Whether personal contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours.:		YES
If Yes, specify in hours :		10 DAYS PER SEMESTER 6 HOURS PER DAY
Whether any component of the Programme is offered as MOOCs?:		NO
If yes specify semester, name, weightage :		

Details of students under the Proposed Programme

Year	Level	Mode of education	Intake capacity	Students admitted	Students Passed
2017-18	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	16	0
2016-17	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	0	0
2015-16	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	0	0

Mode of evaluation for the proposed programme under distance mode

	Yes or No	Weightage in overall assessment
Assignments	YES	40
Practicals	NO	00
Project	YES	100
Term End Exam	YES	60

Mode of delivery of SLM/SIM (State Yes or No)

Printed material	E-content	Audio/Video	Online Mode
YES	NO	NO	NO

NAME OF THE PROGRAMME : MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)

Details of the Programme Proposed to Be Offered Through Open & Distance Learning Mode

Name of the Programme :	MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)
Whether nomenclature of proposed Programme is as per UGC norms :	YES
Whether duration of the proposed Programme is as per UGC norms :	YES
Whether minimum eligibility criteria for admission in the proposed Programme is as per UGC norms. :	YES
Name of the Department :	DEPARTMENT OF ENVIRONMENTAL SCIENCES TNAU COIMBATORE
Whether complete SLM prepared for full Programme :	YES
Whether SLM approved by Statutory bodies of HEI :	YES
Whether Program Project Report (PPR) prepared for the Programme and approved as per clause 11(2)&(3) of Part III of Regulations :	YES
Upload Document :	View Document
Whether approval obtained from concerned Regulatory Authority, such as AICTE, NCTE etc. for offering the proposed Programme through distance mode. If yes, specify authority and give details :	NO
Upload Document :	View Document
No. of permanent faculty available at Headquarters for Regular classes of proposed Programme :	11
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Professor) :	3
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Associate Professor) :	0

No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Assistant Professor) :	1
Whether the proposed Programme is offered under Regular mode also. If yes, since when :	NO
since when :	
Whether Choice Based Credit System (CBCS) is being followed for regular mode . :	YES
Whether Choice Based Credit System (CBCS) will be followed for distance mode. :	YES
Full Programme(total) fee including all components as per UGC Norms:	RS 13750 PER SEMESTER RS 55000 FOR FULL PROGRAMME
Whether personal contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours.:	YES
If Yes, specify in hours :	10 DAYS PER SEMESTER 6 HOURS PER DAY
Whether any component of the Programme is offered as MOOCs?:	NO
If yes specify semester, name, weightage :	

Details of students under the Proposed Programme

Year	Level	Mode of education	Intake capacity	Students admitted	Students Passed
2017-18	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	45	42	4
2016-17	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	45	22	13
2015-16	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	45	21	13

Mode of evaluation for the proposed programme under distance mode

	Yes or No	Weightage in overall assessment
Assignments	NO	00
Practicals	YES	100
Project	YES	100
Term End Exam	YES	100

Mode of delivery of SLM/SIM (State Yes or No)

Printed material	E-content	Audio/Video	Online Mode
YES	NO	NO	NO

NAME OF THE PROGRAMME : MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)

Details of the Programme Proposed to Be Offered Through Open & Distance Learning Mode

Name of the Programme :	MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)
Whether nomenclature of proposed Programme is as per UGC norms :	YES
Whether duration of the proposed Programme is as per UGC norms :	YES
Whether minimum eligibility criteria for admission in the proposed Programme is as per UGC norms. :	YES
Name of the Department :	DEPARTMENT OF AGRONOMY, TNAU, COIMBATORE & SUGARCANE BREEDING INSTITUTE, ICAR, COIMBATORE
Whether complete SLM prepared for full Programme :	YES
Whether SLM approved by Statutory bodies of HEI :	YES
Whether Program Project Report (PPR) prepared for the Programme and approved as per clause 11(2)&(3) of Part III of Regulations :	YES
Upload Document :	View Document
Whether approval obtained from concerned Regulatory Authority, such as AICTE, NCTE etc. for offering the proposed Programme through distance mode. If yes, specify authority and give details :	NO
Upload Document :	View Document
No. of permanent faculty available at Headquarters for Regular classes of proposed Programme :	98
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Professor) :	4
No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Associate Professor) :	0

No. of permanent faculty available exclusively for proposed Programme through ODL mode(No. of Assistant Professor) :	2
Whether the proposed Programme is offered under Regular mode also. If yes, since when :	NO
since when :	
Whether Choice Based Credit System (CBCS) is being followed for regular mode . :	YES
Whether Choice Based Credit System (CBCS) will be followed for distance mode. :	YES
Full Programme(total) fee including all components as per UGC Norms:	RS 11000 PER SEMESTER RS 44000 PER PROGRAMME
Whether personal contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours.:	YES
If Yes, specify in hours :	10 DAYS PER SEMESTER 6 HOURS PER DAY
Whether any component of the Programme is offered as MOOCs?:	NO
If yes specify semester, name, weightage :	

Details of students under the Proposed Programme

Year	Level	Mode of education	Intake capacity	Students admitted	Students Passed
2017-18	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	17	13
2016-17	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	26	11
2015-16	Under Graduate	Regular mode	0	0	0
		ODL mode	0	0	0
	Post Graduate	Regular mode	0	0	0
		ODL mode	25	24	14

Mode of evaluation for the proposed programme under distance mode

	Yes or No	Weightage in overall assessment
Assignments	NO	00
Practicals	YES	40
Project	YES	100
Term End Exam	YES	60

Mode of delivery of SLM/SIM (State Yes or No)

Printed material	E-content	Audio/Video	Online Mode
YES	NO	NO	NO

Part C

Annexures

Copy of Resolution of the HEI for establishment of Distance Education Department :	View Document										
Copy of NAAC Accreditation Certificate :	View Document										
Copy of Academic Planner for 2018-19 :	View Document										
Copy of Affidavit on stamp paper of Rs. 100, notarized and duly signed by the Vice Chancellor/Registrar:	View Document										
Copy of approval of Statutory bodies for all PPR:	View Document										
Copy of Statutory bodies approval for SLM	View Document										
Copy of faculty (Teaching staff) details :	View Document										
Copy of administrative staff details :	View Document										
Copy of Format of Faculty-Course Mapping :	View Document										
Copy of Programme Project Report (PPR) for each programme :	<table border="1"> <thead> <tr> <th>Name of Programme</th> <th>View PPR</th> </tr> </thead> <tbody> <tr> <td>BACHELOR OF FARM SCIENCE</td> <td>View</td> </tr> <tr> <td>MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)</td> <td>View</td> </tr> <tr> <td>MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)</td> <td>View</td> </tr> <tr> <td>MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)</td> <td>View</td> </tr> </tbody> </table>	Name of Programme	View PPR	BACHELOR OF FARM SCIENCE	View	MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)	View	MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)	View	MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)	View
Name of Programme	View PPR										
BACHELOR OF FARM SCIENCE	View										
MASTER OF BUSINESS ADMINISTRATION (RURAL BANKING AND FINANCE MANAGEMENT)	View										
MASTER OF SCIENCE (ENVIRONMENTAL MANAGEMENT)	View										
MASTER OF SCIENCE (SUGARCANE TECHNOLOGY)	View										
WHETHER APPROVAL OBTAINED FROM CONCERNED REGULATORY AUTHORITY, SUCH AS AICTE, NCTE ETC. FOR OFFERING THE PROPOSED PROGRAMME THROUGH DISTANCE MODE:											

PRINT PRINT ANNEXURES

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