**TAMIL NADU AGRICULTURAL UNIVERSITY**

##### Bio-data for the position of University Officer - 2025

**University Officer Positions applied for 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name in full **(In Block Letters)** | : |  |
| 2. | Father’s / Husband’s Name | : |  |
| 3. | Date of Birth | : |  |
| 4. | Place of Birth and Nativity (District and State) | : |  |
| 5. | Community & Caste (OC/BC/MBC/SC/ST) Specify  | : |  |
| 6. | Designation and Place of work | : |  |
| 7. | Present Address for communication including Telephone No. / Mobile No. / Fax No. & E-mail ID | : |  |
| 8. | Academic Level of pay in the present post and basic pay drawn as on date  | : |  |
| 9. | **Educational Qualification (University Education) :** |
| S. No. | Degree / Diploma obtained | Year of Degree/Diploma obtained | Institutions studied | OGPA | Specialization |
| (1) | (2) | (3) | (4) | (5) | (6) |
|  |  |  |  |  |  |

 (Attach attested copies of Certificates in support of each Degree)

 10. **Employment details \* :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Position | From | To | Total service |
| 1. | Assistant Professor |  |  |  |
| 2. | Associate Professor |  |  |  |
| 3. | Professor  |  |  |  |

 **\* with retrospective effect**

11. **Professional Experience:**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. |  | Experience | TotalY M D |
| Place of work  | From | To |
| i. | Teaching \* |  |  |  |  |
|  | Under-Graduate |  |  |  |  |
|  | Post–Graduate  |  |  |  |  |
| ii. | Research \* |  |  |  |  |
| iii. | Extension \* |  |  |  |  |
| iv.  | Administration \* |  |  |  |  |
|  | Total experience  |  |  |  |  |

 \* if simultaneous please specify

12. **Contributions to Teaching / Research / Extension / Institutional Development / Voluntary Services**

1. **TEACHING**
2. **Courses handled as Course teacher [Both theory and practical (UG/PG/PhD/ Diploma)**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Title of the Course | Department | Duration |
| From | To |
|  |  |  |  |  |

1. **Course associate [Practical - (UG/PG/PhD/Diploma)**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Title of the Course | Department | Duration |
| From | To |
|  |  |  |  |  |

1. **No. of student guided [M.Sc. or Ph.D. Degree awarded / thesis submitted as per the approval of the Dean (SPGS)] – List to be enclosed**
2. M.Sc. degree :
3. Ph.D. degree :
4. **Coordinator (UG / PG / ODL)**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | UG/PG/ODL | Department / College | Duration |
| From | To |
|  |  |  |  |  |

1. **RESEARCH**
2. **University Research Projects**

1. **Project work executed**

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | URP title and No. | Department | Duration |
| From | To |
|  |  |  |  |  |

1. **Completion report submitted and approved**

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | URP title and No. | Department | Duration |
| From | To |
|  |  |  |  |  |

1. **AICRP Schemes handled as per AICRP mandate for the entire year (all experiments handled by the individual will be considered as one unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name of the AICRP Scheme | Department / Centre | Duration |
| From | To |
|  |  |  |  |  |

1. **Externally Funded Schemes obtained on competitive mode (Govt. / Public Sector Undertaking / Corporate)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No. | Scheme title | PI / Co-PI | Sponsor | Department / Centre | Duration | Budget (Rs.) |
| From | To |
|  |  |  |  |  |  |  |  |

1. **Venture Capital / Revolving Fund / Product testing**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No. | Scheme title | PI / Co-PI | Sponsor | Department / Centre | Duration | Budget (Rs.) |
| From | To |
|  |  |  |  |  |  |  |  |

1. **Varieties released through SVRC or CVRC / Patents obtained/Product or Technology or Farm implements / Machineries developed (Relevant supporting documents endorsed by the Faculty Director / Dean / Director of Research)**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Variety / Patent / Product / Technology / Farm Implement and Machinery | Department / Centre | Year of release |
|  |  |  |  |

1. **Software / Policy documents developed by the Individual or in collaboration (Relevant supporting documents endorsing the duration by the Faculty Director / Dean / Director of Research)**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. |  Software / Policy document | Department / Centre | Year of development  |
|  |  |  |  |

1. **EXTENSION TECHNOLOGY TRANSFER ACTIVITY**
2. **e-Extension: Mobile Apps / Modules and other forms developed**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Name  | Department / Centre | Year |
|  |  |  |  |

1. **TNAU Community Radio program / Organization of Exhibition / Demonstration / AIR & TV programmes**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. |  Programme | Department / Centre | Date |
|  |  |  |  |

1. **Production and Distribution of Seeds, Planting Materials, Bio-control Agents, Bio-inoculants, Crop Boosters, etc. through main, Venture Capital Scheme, Revolving fund and KVK programmes**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Programme | Department / Centre | Duration |
| From | To |
|  |  |  |  |  |

1. **INSTITUTIONAL DEVELOPMENT**
2. **Service in Research Stations / KVK**

|  |  |  |
| --- | --- | --- |
| S. No. | Research Station / KVK | Duration |
| From | To |
|  |  |  |  |

1. **Farm manager / Farm superintendent / Engineering Workshop in-charge**

|  |  |  |
| --- | --- | --- |
| S. No. | College / Department / Research Station / KVK | Duration |
| From | To |
|  |  |  |  |

1. **Full time responsibilities at the Offices of the University / Government as per the orders of Registrar**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Full time responsibilities | Centre | Duration |
| From | To |
|  |  |  |  |  |

1. **Teaching staff working on part time basis in the Colleges / Directorates for Teaching, Research and Extension coordination in addition to their mandated work as per the orders of the concerned University Officer. (Order to be produced)**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Part time responsibilities | Centre | Duration |
| From | To |
|  |  |  |  |  |

1. **Heads of Departments / Heads of the Research Stations / KVK Coordinators**

|  |  |  |
| --- | --- | --- |
| S. No. | Department / Research Station / KVK | Duration |
| From | To |
|  |  |  |  |

1. **Additional Institutional responsibility such as Warden, Deputy Warden, Staff Advisor, Staff Associate, NSS Coordinator, NSS Officer, NCC Officer, Placement Officer, Canteen officer, *etc.***

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Institutional responsibility | College / Centre | Duration |
| From | To |
|  |  |  |  |  |

1. **VOLUNTARY SERVICES**
2. **Voluntary services carried out along with official work (e.g. Editorial services in MAJ / Valarum Velanmai etc.) and Office bearers of the Professional Societies**

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Voluntary services / Office bearers | Name of the Organization / Society | Period |
| From | To |
|  |  |  |  |  |

13. **Faculty Improvement**

1. **Training attended**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Title of the Training  | Place | Period | Sponsor | Expertise developed or learnt |
|  |  |  |  |  |  |

 (Attach certificates for evidence)

1. **Training / Short course / Winter School / Summer School obtained and conducted**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Title | Duration | Sponsor |
| From | To |
|  |  |  |  |  |

 (Attach certificates for evidence)

1. **Presentation of papers in Seminar / Symposium / Conference / Workshop (Paper in Original from Conference report to be produced)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Title | Duration | Sponsor | International / National |
| From | To |
|  |  |  |  |  |  |

 (Attach certificates for evidence)

1. **Post Doctoral Research/ Additional Degree or Diploma obtained in the related discipline / specialization with TNAU’s approval**

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | PDF / Addl. Degree / Diploma | Duration | Institute |
| From | To |
|  |  |  |  |  |

14. **Publications**

1. **Research articles with NAAS rating 6.0 and above and Journal Impact Factor of 1.0 and above**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Volume No. | Journal Name |
|  |  |  |  |  |  |

1. **NAAS rating of 6.0 and above but without journal impact factor**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Volume No. | Journal Name |
|  |  |  |  |  |  |

1. **NAAS rating of 4.0 and less than 6.0**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Volume No. | Journal Name |
|  |  |  |  |  |  |

1. **NAAS rating of less than 4.0**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Volume No. | Journal Name |
|  |  |  |  |  |  |

1. **Book with ISBN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Publishers Name | ISBN No. | No. of Pages |
|  |  |  |  |  |  |  |

1. **Book chapters in books with ISBN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Authors Name | Title | Year of Publication | Publishers Name | ISBN No. | No. of Pages |
|  |  |  |  |  |  |  |

1. **H-index – Scopus / WOS / Google Scholar :** Google Scholar :

Scopus :

WOS :

1. **Individual citations :** Google Scholar :

Scopus :

15. **Membership in Registered Professional bodies (Life membership)**

|  |  |  |
| --- | --- | --- |
| Sl. No. | Registered Professional body | Duration |
| From | To |
|  |  |  |  |

16. **Academic Awards / Medals /Honour / Fellowship received**

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | : |  |
|  | National | : |  |
|  | State/University | : |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 17. | **Countries visited and purpose** | : |  |
| 18. | **Abstract of outstanding achievement****(One page only)** | : |  |
| 19. | **Any other information** | : |  |

 I certify that the information furnished above are true and correct to the best of my knowledge and belief. Should there be any incorrect or false information having been furnished or that may come to light in due course, I bind myself for such action as the University may decide.

Place: Signature

Date: Name & Designation of the applicant

List of Enclosures:

1.

2.

3.

4.

5.

 Countersigned

 (Forwarding Officer)

##### SELECTION PROCEDURES

1. The overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on weightages given to the performance on a scoring system proforma, in prescribed score card.
2. (i) Evaluation of research publications shall be as per prescribed Score Card.

(ii) At the time of assessing the quality of publications of the candidates during their selection, the selection committees shall have to be provided with the publications, which could be considered by the selection committee along with the discipline-specific databases.

1. The process of selection of University Officers shall involve inviting the
Bio-data with duly filled-in Score card based template and reprints of the candidates.

The publication submitted by the candidate shall be provided to the subject experts for assessment during the interview and the evaluation of the publications by the experts shall be factored into the weightage scores while finalizing the outcome of selection.

1. Preliminary screening of Bio-data shall be made by a Committee nominated by the Vice Chancellor. The Committee shall go through the Bio-data and recommend a list of candidates eligible to be called for interview.

**OTHER INSTRUCTIONS**

1. Six copies of Bio-data may be submitted.
2. Scientist should also send separately a one page write up on his/her achievement in a confidential cover addressed to the Vice-Chancellor. The details must be very specific. Only those activities which have been accomplished by the personal initiative should be listed out.

# TERMS AND CONDITIONS

1. Professors already working in TNAU with five years of service in the relevant discipline are eligible to apply.
2. The candidate should abide by the Act, Statutes, Regulations of Tamil Nadu Agricultural University.
3. The Academic Level of pay will be the same as they draw in their primary cadre post of Professor.
4. The University reserves the right to decide upon placing the positions now called for.
5. Candidates will be called for interview as per the list prepared by the Screening Committee appointed for the purpose and approved by the Vice-Chancellor. The summoning of the candidate for interview conveys no assurance of offer.
6. Any attempt by the candidate either directly or indirectly to influence the selection committee or other authorities of the University will disqualify the candidate for the designated positions.
7. The service conditions and other terms in the University shall be subject to the approval of the Board of Management of the Tamil Nadu Agricultural University.
8. The age of retirement is sixty years.
9. Minimum 3 Years of leftover service is a must for submitting the application.